

Report Date: 14 May 2014

Summary Report for Individual Task
101-92M-5118
Monitor Equipment Inventory Data for Service Component Mortuary Affairs Elements
Status: Approved

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD6 - This product/publication has been reviewed by the product developers in coordination with the Fort Lee, VA foreign disclosure authority. This product is releasable to students from foreign countries on a case-by-case basis.

Condition: As the senior MA NCO in an operational environment (OE), given AR 638-2, FM 4-20.64, and JP 4-06. This task should not be trained in MOPP 4.

Standard: Maintain equipment inventory data on Service Component MA elementsutilizingguidelinesestablishedinJP 4-06, FM 4-20.64, AR 638-2, and current theater policy.

Special Condition: None

Safety Risk: Low

MOPP 4: Never

Task Statements

Cue: None

DANGER

None

WARNING

None

CAUTION

None

Remarks: None

Notes: None

Performance Steps

1. Advise Geographical Combatant Commander.
 - a. Evaluate JMAO/TMAO guidance to establish current theater policy and doctrine.
 - b. Integrate mission requirements from all Service Component Commanders.
 - c. Disseminate information to all supported command and staff channels.
 - d. Coordinate meetings with all service component representatives.
2. Establish theater MA SOP.
3. Establish communication channels with all service component representatives.
 - a. Determine mission requirements for all service component MA elements.
 - b. Determine on-hand stockage levels of MA equipment and material assets.
 - c. Determine MA personnel assets in theater, and incoming unit's TPD.
 - d. Monitor the distribution of war time stockage levels in theater.
4. Maintain communication channels with all service component representatives:
5. Provide all updated MA equipment inventory data.
 - a. Conduct daily updates.
 - b. Maintain equipment inventory reports from all service component representatives.
 - c. Monitor the activities of all service component MA elements.
 - d. Disseminate policy changes.
6. Coordinate daily briefings for the JMAO.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Score the NCO a Go if all steps are passed (P). Score the NCO a NO-GO if any step is failed (F). If the NCO fails any step, show what was done wrong and how to do it correctly.

Evaluation Preparation: e a predetermined site. Provide the NCO with required personnel and equipment to perform the task. If mannequins will be used for training purposes ensure they are handled as actual fatalities.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Advised Geographical Combatant Commander.			
a. Evaluated JMAO/TMAO guidance to establish current theater policy and doctrine.			
b. Integrated mission requirements from all Service Component Commanders.			
c. Disseminated information to all supported command and staff channels.			
d. Coordinated meetings with all service component representatives.			
2. Established theater MA SOP.			
3. Established communication channels with all service component representatives.			
a. Determined mission requirements for all service component MA elements.			
b. Determined on-hand stockage levels of MA equipment and material assets.			
c. Determined MA personnel assets in theater, and incoming unit's TPD.			
d. Monitored the distribution of war time stockage levels in theater.			
4. Maintained communication channels with all service component representatives.			
5. Provided all updated MA equipment inventory data:			
a. Conducted daily updates.			
b. Maintained equipment inventory reports from all service component representatives.			
c. Monitored the activities of all service component MA elements.			
d. Disseminated policy changes.			
6. Coordinated daily briefings for the JMAO.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	AR 638-2	CARE AND DISPOSITION OF REMAINS AND DISPOSITION OF PERSONAL EFFECTS	No	No
	FM 4-20.64	MORTUARY AFFAIRS OPERATIONS	Yes	No
	JP 4-06	Mortuary Affairs in Joint Operations	No	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT. "Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning.

Always be alert to ways to protect our environment during training and missions. In doing so you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects."

Safety: In a training environment, leaders must perform a risk assessment in accordance with FM 5-19, Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination. Everyone is responsible for safety. A thorough risk assessment must be completed prior to every mission or operation.

Prerequisite Individual Tasks : None

Supporting Individual Tasks :

Task Number	Title	Proponent	Status
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101-92M-4701	Manage Mortuary Affairs Tasks at Brigade or Higher Level	101 - Quartermaster (Individual)	Approved
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Supported Individual Tasks : None

Supported Collective Tasks : None